


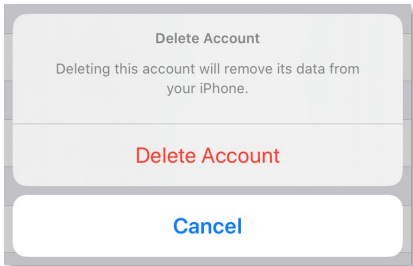
Update your email setup in the iOS Mail app on your iPhone or iPad



1

REMOVE THE EXISTING ACCOUNT

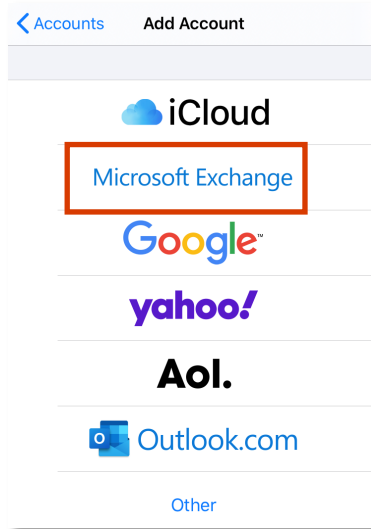
- Go to Settings 
- Tap Passwords & Accounts
- Tap on your existing MyCaveHill account
- Tap on Delete Account
- Tap again on Delete Account to confirm.



2

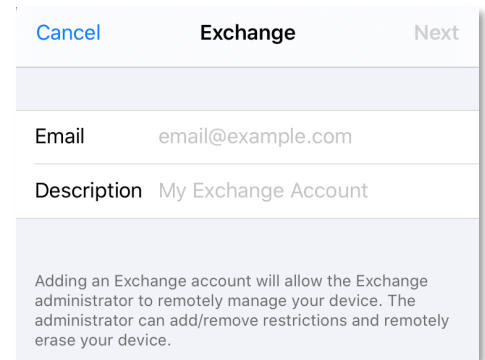
RE-ADD THE ACCOUNT

- Under Passwords & Accounts
- Tap Add Account
- Tap on Microsoft Exchange



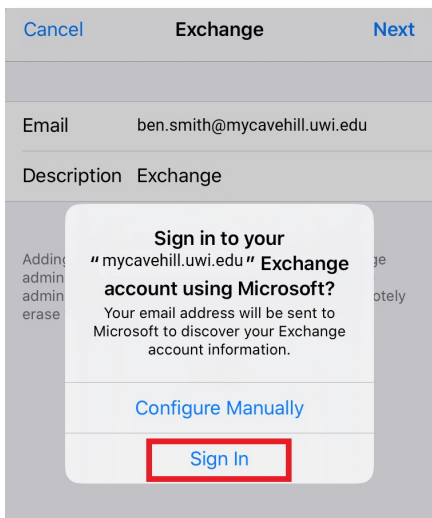
3

- Enter your email address.
- Tap Next.



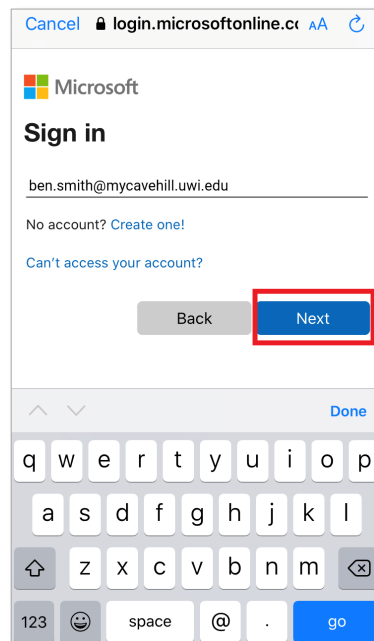
4

- Tap Sign In



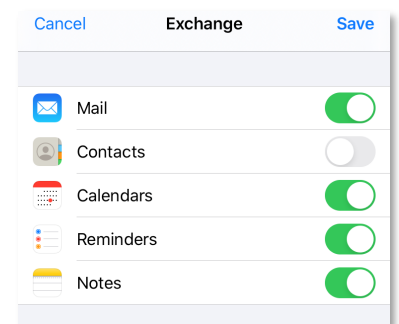
5

- Login with your MyCaveHill email and password when prompted.



6

- Choose the items you wish to sync and tap Save.



Congratulations! You can now continue to use your MyCaveHill Office 365 email on your iPhone or iPad.

